

**NOTICE TO BIDDERS**

The Town of Shelburn, Indiana shall accept sealed bids for work at Shelburn Interurban Depot in Shelburn, Indiana, under one unified prime contract for the following:

Construction, which shall include: interior masonry restoration, paint removal, interior demolition, structural steel, new wood-frame wall and ceilings, interior rough and finish carpentry, millwork and casework, wood ramp/stair and railings, doors and frames, wood flooring, paint, MEP systems including underground plumbing and sanitary connections, lighting, roof hatch installation and roof repair/patching, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction at the facility.

This project is a rebid of the work previously advertised for bids on June 20, 2018. Refer to drawings and specifications for revisions, including alternates.

A Pre-Bid Meeting will be held at 10:00 A.M. (local time) on Wednesday, August 15, 2018 at the Shelburn Community Center, 30 North Interurban Street, Shelburn, Indiana 47879. A tour of the depot building will occur following the meeting. All prime contractors, subcontractors, and other interested parties are invited to attend. Should any citizens require special provisions, such as handicapped modifications or non-English translation personnel, the Town of Shelburn will provide such provisions as long as the request is made by Friday, August 10, 2018.

Sealed bids must be received by the Town of Shelburn no later than 2:00 P.M. (Local Time) on Tuesday, August 28, 2018. Bids received after such hour will be returned unopened. Bids shall be opened and publicly read at a public meeting scheduled to take place on Tuesday, August 28, 2018 2:00 P.M. at the Shelburn Community Center, 30 North Interurban Street, Shelburn, Indiana 47879. All interested citizens are invited to attend the public bid opening and should any citizens require special provisions, such as handicapped modifications or non-English translation personnel, the Town of Shelburn will provide such provisions as long as the request is made by Monday, July 9, 2018. If you are unable to personally attend the bid opening to submit your sealed bid, you may mail your sealed bid packet and have it arrive no later than 2:00 P.M. (Local Time) on Tuesday, August 28, 2018 to the following: ATTN: Jay Southwood, Town Clerk-Treasurer. Shelburn Town Hall, 15 North Railroad Street, Shelburn, Indiana 47879.

All bids must be submitted on the bid forms as identified in the Contract documents and Specifications. The bids shall be enclosed in a sealed opaque envelope, properly marked with the name, place of business and phone number of the Bidder and bear the following:

Sealed Bid For:  
Shelburn Interurban Depot – Interior Improvements  
Shelburn, Indiana

Drawings, Project Manual, and other Bidding Documents are on file and may be examined at the following places effective after 12:00 P.M., August 6, 2018:

1. ARCHITECT:  
RATIO Architects, Inc.  
101 South Pennsylvania Street  
Indianapolis, Indiana 46204-3684  
(317) 633-4040

2. STRUCTURAL ENGINEER:  
Lawson Elser, Inc.  
650 E. Carmel Drive Suite 150  
Carmel, IN 46032  
Phone: (317) 574-9409
3. MECHANICAL/ELECTRICAL ENGINEER  
The Engineering Collaborative  
2410 Executive Drive, Suite 100  
Indianapolis, IN 46241  
Phone: (317) 636-3941
4. OWNER:  
Shelburn Town Hall  
15 North Railroad Street  
Shelburn, IN 47879  
Phone: (317) 574-9409
3. RATIO Plan Room  
[www.ratioplanroom.com](http://www.ratioplanroom.com)

Complete copies of the Bid Documents may be ordered by prospective Prime Bidders from Eastern Engineering, Inc. at [www.ratioplanroom.com](http://www.ratioplanroom.com). Sets or partial sets may be purchased from printer for the reproduction and delivery cost as determined by Eastern Engineering, Inc., which is NOT refundable. Purchase of partial sets does not waive the Prime Bidders' responsibility to provide a complete bid.

The work to be performed and the bid to be submitted shall include sufficient and proper sums for all general construction, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of the facilities.

Each bid shall be accompanied by a certified check or acceptable bidder's bond made payable to the Owner, in a sum of not less than five percent (5%) of the total amount of the highest aggregate bid, which check or bond will be held by the Owner as evidence that the bidder will, if awarded the contract, enter into the same with the Owner upon notification from him to do so within ten (10) days of said notification.

Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time of contract execution. The bonds will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion.

The Owner reserves the right to reject any bid, or all bids, or to accept any bid or bids, or to make such combination of bids as may seem desirable, and to waive any and all informalities in bidding. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. No bid may be withdrawn after the scheduled closing time for receipt of bids for at least ninety (90) days.

A conditional or qualified Bid will not be accepted.

Bids shall be properly and completely executed on bid forms included in the Specifications. Bids shall include

all information requested by Indiana Form 96 (Revised 2010) included with the Specifications. Under Section III of Form 96, the Bidder shall submit a financial statement. A copy of the proposed Financial Statement to be submitted with the bid is included in the bid documents section to these specifications. The Owner may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Agreement and to complete the work contemplated therein.

Each Bidder is responsible for inspecting the Project site(s) and for reading and being thoroughly familiar with the Contract Documents and Specifications. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation with respect to its Bid.

Award will be made to the low, responsive, responsible bidder. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.

Dated this August 6, 2018  
Town of Shelburn, Indiana

**END OF SECTION 001101**